

MY *tax* ACCOUNT

Training Webinar Outline

- **Webinar Information**

- ✓ After registering, you'll receive an email on how to access the webinar
- ✓ This webinar is compatible with a PC or a MAC
- ✓ You'll need speakers to hear the presenter. You will not need a microphone.
- ✓ We'll answer questions live during the webinar
- ✓ A video playback will be available at www.revenue.wi.gov/training

- **Logon**

- ✓ Register
- ✓ Unlock
- ✓ Reset password
- ✓ Review system requirements

- **Profile Information**

- ✓ Update bank account information
- ✓ Update contact and security information
- ✓ Manage accesses to your account

- **Requests and Notices**

- ✓ View and print
- ✓ Add or cease accounts
- ✓ Request extension
- ✓ Appeal Notice

- **File and Pay**

- ✓ WT-6 withholding deposit
- ✓ WT-7 withholding annual reconciliation
- ✓ W-2's with WT-7
- ✓ ST-12 sales and use tax
- ✓ Amend return
- ✓ Saved return

- **Navigation Summary**

- **Security**